

# WMC Listing Procedure

## Accessing, selecting and submitting a WMC

1. Select the "WMC Master List -Public Record" ("World Manufacturer Codes List") link [here](#).
2. Review the list of currently used WMC characters and select an alphanumeric character set not yet used.
3. Complete the [WMC Request Form](#) and submit it by using this link [Submit WMC code](#) to submit an e-mail to the website manager.

Please provide the following information in the WMC Request Form:

- a. selected WMC character set
- b. name of manufacturer
- c. complete mail delivery address
- d. name of manufacturer's representative
- e. telephone number
- f. facsimile number
- g. representative's electronic mail address
- h. manufacturer's Internet domain name

## Confirmation of listing

The website manager shall:

1. Review and verify the submitted information.
2. Reply to confirm the WMC listing and transmit the formula for calculating the CL and the letter to be used for a non-calculated CL.

## Management of changes

The manufacturer shall notify the website manager of any change of representative within 30 days. In the event of the manufacturer merging with another company that already has an existing WMC, either both codes may continue to be used or the use of one or the other discontinued.

## Terms and definitions

*CL -- check letter section*

third field of the PIN, consisting of an alpha character in the ninth position based on a calculation of the remaining 16 characters in the PIN and determining its validity or assigned, non-calculated, alpha character

*WMC -- world manufacturer code*

first field of the PIN, alphanumeric code designating the manufacturer of the machine